**Strategic Investment Fund (SIF) Digital Technology Plan**

This digital technology plan is **required** to be uploaded and submitted as part of the SIF application if the proposed project involves digital technology solutions.

Examples of digital technology solutions include (but are not limited to): digital learning resource design and development, research data collection, data and analytics, cloud computing, websites/web apps, or end-user collaboration technology.

To ensure your SIF deliverables align with UBC and the new [FoM IT Governance and Cybersecurity policy](https://med-fom-mednet.sites.olt.ubc.ca/files/2023/01/Information-Technology-Governance-Cybersecurity-Policy-and-Procedures.pdf), applicants **must schedule a consultation** with the Office of the Deputy CIO Medicine (DCIOM) ([dcio.medicine@ubc.ca](mailto:dcio.medicine@ubc.ca)). This consultation must be booked at least **three weeks** prior to the proposal submission deadline.

The Office of the DCIOM has developed expertise in budgeting for and developing digital technology solutions for SIF applications. Whether provisioned by your local technology team, UBC IT/CTLT, an external partner, or FoM Digital Solutions, the Office of the DCIOM can assist you in developing an innovative and sustainable deliverable.

**Note:** All Digital Solutions are subject to Institutional Governance for Privacy, Cybersecurity, and Financial Investments ([FM2- Purchasing](https://universitycounsel.ubc.ca/policies/purchasing-policy/) and [FM11- Capital Investments](https://universitycounsel.ubc.ca/policies/capital-projects-policy/)).

**\*\* The following digital technology plan should be completed as part of the consultation process and submitted with the SIF application** \*\*

**SIF applicant contact information**

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| --- | --- |
| **First Name / Last Name:** |  |
| **Email:** |  |
| **Unit/Department/School:** |  |

**Digital technology need**

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| **Please describe how Digital Technologies will be utilized in either the development or implementation of your deliverable. If no technology support is required, please state here.** |
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**Proposed solution**

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| **Can your proposal requirements be met by leveraging existing digital technologies and/or services within the FoM or UBC environment? Please describe which existing solutions and support services will be utilized in support of your deliverable.** |
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| **If no, please describe the process you would follow to identify and implement a new solution (include costs in budget).** |
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**The Office of the Deputy CIO Medicine (DCIOM) sign-off**

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| **Date Completed** | **Office of the DCIOM unit representative** |
| yyyy/mm/dd | Name: Enter first name, last name |